



Baronial Meeting Agenda

19th November 2014

Attendees: Nicole Hellessey,

Apologies:

Meeting opened: pm

Meeting closed: pm

Minutes from the previous meeting tabled and found correct.

Approved:

Seconded:

Words from Their Excellencies Hrolf and Madelaine

Greetings unto all.

Now we have completed the Royal Hobart Show and a big success it was as well. We would like to thank all of those who gave of their time for it. The delight of being able to set up in our own hall and leave things set up until the next day continues to be great for us. We have ideas to make next year even bigger and better and this year we had twenty-two persons (including marshals) on the field.

We are pleased to see the work we put in at the show is already bearing fruit with many new faces being seen already. We look forward to seeing our membership numbers in a few weeks.

We are continuing with BBQs to raise cash. It seems that we will not be looking at emeralds for the new coronets. After much discussion with the source of these things we are going back to the Baronial standard of Lapis Lazuli. The material for fourteen 15mm cabochon gems is being sources at present and these will be placed seven to each coronet. To all the new members, if you need leather for projects, ask someone official. We do have some available at remarkably low prices.

Yours, in service to the Barony and the SCA

Χρωλφ

Baron Ynys Fawr

Madelaine

Baroness Ynys Fawr

Officer's Reports

A&S Officer: Aryanwhen Gwenwyver Verch Anarion (Pip Woodfeild)

No reports received. This is the second quarter that this has happened. If no quarterly report is received on time next quarter the office will be made open for applicants.

Chatelaine: Wulfgar Jarksiða (Dan Russell)

For a full Quarterly Chatelaine Report see Attachment 6.

Constable: Beatrix Aetholsdottir of Jelling (Betty North)

As previously announced I am planning on stepping down early next year. I have had an application from Nicholas Calabria to take on the position and I am willing to support him as a Constable at Large. We will need to all sign in on Constable forms from now on for ANY activity at the hall including meetings.

Training at RAST

29/9/14.	3am	rapier	
1/10/14.	9am	heavy	
3-5/10/14. event		gsg weekend event-sep report-no training	
6/10/14.	3am	rapier	
8/10/14.	22am,3mm	heavy	
12/10/14.	8am	4ta,0h	
13/10/14.	4am	rapier	
15/10/14. mtg	no training		
19/10/14.	15am-no training		
27/10/14.	6am	rapier	
29/10/14.	4am	heavy	no actual training post show armour collection

Lightwood

10/10/2014	A&S	7AM, 4CM
11/10/2014	archery	9am, 6cm
18/10/2014	archery	9am, 6cm
25/10/2014	archery	6am, 5cm, 2 anm

Northern Rapier

23/10/14. 3am.

Gold Key (South): Beatrix Aetholsdottir of Jelling (Betty North)

I think we had a successful dress/up photo opportunity at the show.

I would like to thank all those who helped with that, especially Kev's daughter Leesah[sp?] who supplied the heads for the display of hats and coronets/crowns.

A couple of the blue tablecloths got slightly damaged in takedown but they are getting fairly old and have had good usage. We have also now run out of white material to make fresh tablecloths when old ones are recycled into Gold key garb. Looking into the original source for replacement cost info but this can go into future business as it is not urgent.

Since the show I have been in contact with, and visited, the teacher for the Tarremah grade 8 play which is in early December. Also asked about the Grade 7 payment. It seems that the invoice went missing between offices but the issue is now resolved. The play will be the usual nominal amount of \$50 but the grade 7 payment is for \$720 this year as it was a large class for them.

Herald: Drusticc inigena Eddarrnonn (Alice Finlayson)

Nothing to report for October.

For a full Quarterly Report from the Dromond Herald see Attachment 1

Knight Marshall: Sir Guillame D'Oze (Ben King)

No reports received. This is the second quarter that this has happened. If no quarterly report is received on time next quarter the office will be made open for applicants.

Rapier Marshall: Perran of Lyskyret (Peter Apted)

For a full Quarterly Rapier Report see Attachment 4.

Lists Officer: Hrolf Hrolfsson (Cary Lenehan)

For a full Quarterly List Report see Attachment 5.

Reeve: Deirdre Ui Neil (Dawn Radell)

See Attachment 2 for a full Reeve's Report.

See Attachemnt 3 for a message from the Lochac Exchequer and Treasurer on the upcoming Audit

Please underline rather than highlight items on receipts to draw attention to them. Highlighter often doesn't copy well and sometimes draws the ink from the printing, making it unreadable.

Seneschal: Anna Felice Tavestoché (Nicole Hellessey)

Membership Breakdown

Canton of Lightwood	-	Current Members:	22	Adults (11 minors)	33	1am Increase
St Gildas	-	Current Members:	3	Adults (0 minors)	3	No Change
Ynys Fawr	-	Current Members:	43	Adults (8 minors)	49	1mm Increase, 1am decrease
<i>Total Members: 68 Adults (19 minors) 87</i>			<i>1mm and 1am Increase, 1am decrease (as of 12/10/2014)</i>			

Deputy Seneschal: Aiden Brock (Kevin Hotson)

Chirurgion: Perran of Lyskyret (Peter Apted)

After much discussion with the Kingdom Chirurgion and the B&B, this office has now officially passed. Lord Perran will step up at the next available event (St Radbod's – Nov 29th) and the office will be announced as filled on the FB page and email list after this meeting.

The Canton of Lightwood Seneschal: (Dayle Wilkie)

For a full Quarterly Canton Report see Attachment 7.

Web Minister: David D'Derlington (David Beresford)

For a full Quarterly Webministers Report see Attachemnt 8.

Events and Demos since last Meeting

Great Southern Gathering Ynys Fawr

Friday 3 – 6th October, 2014

Steward: David Beresford

We had a total of 69 people turn up for GSG 2014, 55 Adult Members, 3 Adult Event Members, 10 Child Members
1 Child Event Member

We had an overall profit of \$1549.58

Royal Hobart Show

23-27 October, 2014

Welcome to All Things Medieval

Sunday 9th November 2014

Ludos Pro Omnibus II

Saturday 15th November, 2014

Upcoming Events

Military Fleet and Rendezvous

Campbelltown showgrounds

November 22-23, 2014

St Radbod Feast and Tournament

Saturday 29th November, 2014

Community BBQ at K&D Glenorchy

December 13th, 2014

Regular Events

A list of all our regular events are now located on our website please go to

http://lochac.sca.org/ynys_fawr/home/events/past-events/

Proposed Events

Scottish Themed Event

Saturday 6th December, 2014

Steward: Dawn Radel

As no online event form has been submitted this event is cancelled. Event forms must be submitted a minimum of 1 month prior to the event date. However, the earlier the form is submitted the better.

German Christmas Feast

December 13th, 2014

Steward: Marie Alessi

This will include a largess swap and a largess A&S competition called a "Dirty Dozen".

As above, this event has not had an online event form submitted hence it is also cancelled.

Wayfarers of Midguard Joint Event

Jan/Feb 2015

Steward/Liason: Dan Russell

Mini War and Tavern Night

January 17th, 2015

Steward: Kevin Hotson

Site: Kraken Hall

Garb and Leggings Workshop

February 2015???

Steward: Mistress Loric

Site: Kraken Hall

Georgetown Archers Medieval Faire

April 19th, 2015

Will consult with Georgetown Archers as to what will be happening and what we are expected to do and bring.

Little Bit of Rapier 2

May/June 2015

Steward: Darren West

Business Carried Forward

Medieval Garden Bed at Royal Botanical Gardens

Seneschal: Any news on this front?

Decorating the New Hall

Ben suggested masonite board. Is this something we could purchase and have available for people to work on at Sunday trainings as an A&S thing on the side?

Assets Policy

Ongoing

Relay for Life - 2015

Please go to the website and donate or sign up to the team! www.relayforlife.org.au I have already received our team pack with receipt books, coin boxes and more so these will start to appear until the Relay on March 28th, 2015.

Shire Scroll

Seneschal: Can all members please check their houses for this item. Even if you really doubt it please check just in case. We would all love to find this again.

Baronial Arrows

Making 50 arrows at roughly \$5 each (\$500 total) was approved at the last meeting. Nick suggested we could consider setting aside some time to actually make the arrows once we have all the materials.

New Business

Hall rate decrease

This has started from November 1st.

Coronets

Cary is still in contact with our supplier of gems.

Cambridge Shed

We now need to empty the shed at Cambridge [Kev has the keys one of which has to be returned by me to the council] and sell it for at least \$1 and the buyer has to remove it from the grounds by 31/12/14 when our agreement with the council runs out.

Dan was a prospective buyer but there maybe someone else so I think we have to advertise especially if he doesn't want it now.

Online Activity

My preferred email address for heraldic matters is drusticc@gmail.com

I am subscribed to the Blazons mailing list with the email address drusticc@gmail.com

I am subscribed to OSCAR with a user name of Drusticc inigena Eddarrnonn

I am subscribed to Lochac Heraldry Chat on Facebook with a Facebook name of Drusticc Inigena Eddarrnonn

Submissions

There has been 1 name submission, 1 device submission and 0 badge submissions from Ynys Fawr during the quarter (using the dates that they appeared on the KLoIs).

Registrations

There has been 1 name registration, 1 device registration and 0 badge registrations during the quarter.

Consultations

Both Karl Faustus von Aachen and myself have been doing consultations, I don't have details about consultations by other heralds.

Awards

No Ynys Fawrians have received Kingdom awards during the quarter.

Voice Heraldry

Voice heraldry has been performed by Declan of Drogheda and Arianwen Gwenhwyvar verch Anerain.

Active Herald's

Active heralds are Karl Faustus von Aachen, Declan of Drogheda, Drusticc inigena Eddarrnonn, Arianwen Gwenhwyvar verch Anerain and Thyri skjaldmær.

Other Herald's Activities

I have been keeping the baronial Order of Precedence up to date. I don't have details on any other heralds' activities.

Recommendations for Promotion

Nothing at this stage.

Purchases

Nil.

Recommendations for Awards

Nothing at this stage.

Problems

Nil.

Questions and Comments

Reeve Report November 2014**Main Account: 100129535****Opening balance: \$3804.99****Deposits:**

06/10/14	\$9.00	Rapier
06/10/14	\$29.00	Mon. Wed. Training
06/10/14	\$2.00	Drinks
06/10/14	\$21.00	Raffle
10/10/14	\$110.00	Transfer From 100142933
10/10/14	\$56.12	Cheque Deposit
13/10/14	\$9.00	Rapier
13/10/14	\$65.00	Mon. Wed. Training
13/10/14	\$24.00	Sat. Training
13/10/14	\$1.25	Drinks
13/10/14	\$6.00	Raffle
13/10/14	\$20.00	Leather Sales
20/10/14	\$15.00	Rapier
20/10/14	\$6.00	Drinks
20/10/14	\$281.00	BBQ
27/10/14	\$87.00	Raffle
27/10/14	\$20.50	Cash Deposit

Total deposits: \$761.87**Withdrawals:**

10/10/14	\$90.00	Transfer to 100142933	Lorix Event payment
15/10/14	\$134.09	Chq. #161169	D. Beresford Raffle Prize
22/10/14	\$427.90	Chq. #161170	D. Beresford Paint and Tables

Total Withdrawals: \$651.99**Closing balance: \$ 3914.87****Event Account: 100142933****Opening balance: \$7478.08**

Credits:	06/10/14	\$450.00	GSG14 Fees
	06/10/14	\$25.00	GSG14 Insurance
	10/10/14	\$45.00	Woodfield GSG Payment
	10/10/14	\$90.00	TFR From 100129535

Total deposits: \$610.00

Withdrawals:

10/10/14	\$110.00	TFR to 100129535 (Eon's Leather Transport)
15/10/14	\$113.51	#666452 D. Beresford GSG14 Expenses
21/10/14	\$95.00	#666448 D. West GSG14 Refund
21/10/14	\$1095.10	#666447 B. King GSG14 Food Cost
27/10/14	\$1600.00	#444449 GG Orana Camp Fee
29/10/14	\$55.00	#66450 Hammish Livingston Refund GSG14
31/10/14	\$230.00	#66451 Alex Rapp Refund GSG 14
Total Withdrawals:	\$3289.61	

Closing Balance: **\$4789.47**

Attachment 3
Message from the Lochac Exchequer and Treasurer

It's been suggested that I let you know what exactly the Auditor is going to be doing and then perhaps you will be able to understand better why I'm asking you to do some of the things I'm asking.

An audit is supposed to be a bit "unknown" if you knew exactly what they were going to be looking and what they are looking for, you could make sure it's all that's there and then ignore the rest...so they make it difficult and don't tell you exactly what or where they will be looking.

Our constitution and financial policy state how we intend to address the requirements the Corporations Act places on us. So the Auditor starts with these documents and looks at how we "state" things will be done and then checks to see that we are doing it.

For example our asset policy states that cash must be banked in 3 days from collection... so they would look to see that this was happening. Dates of events are recorded in the excel event spreadsheets so they would look there for a date. Then they would look at the bank statement and Xero to see if the cash reported as being taken at the event has been deposited within three days. They would check this a few times randomly, if it looks like its occurring then they would move on to the next item. If it's not then they would look a bit deeper to see how often it's not happening. If it looks like we are not following our stated policy more often than not then we get a qualification on the audit. The aim is to not get any qualifications.

So from this you can see they need to be able to find the bank statement and the event spreadsheet recording income taken on the day. It could be any event, for any branch... I don't know which one so I can't tell you.

They will want to make sure that all the income we say we received from an event on the event spreadsheet actually hits the bank account – so they will look for all deposits into the bank account and make sure they add up to what's on the event spreadsheet – they will check sign in sheets to make sure the numbers reported on the excel spreadsheet match the total of people who signed in.

Another example... they pick a random non-event expense. They look to see a receipt can be found

that matches the amount leaving the bank account, then they look to see that expense has been approved in council minutes. They do this randomly across our bank accounts, it could be anyone's account, any expense.

So again they need the bank statement, receipt and council minutes....

See where I'm going with this? So all documents that could likely be checked need to be available – and easy to find – they charge by the hour for time over that they originally estimate and quote on. The harder it is for them to find your bank statement and receipts the longer it takes and the more it costs. So asking you to have all your drop box files looking the exact same way makes it quicker for them to find things.

They will also look to see that we are following Australian Accounting Standards – and most of this has been addressed with Xero or forms part of our policies anyway. So as long as you are doing things the way policy and your Xero training says to do it, then we will all be ok.

If we receive a qualified audit report we may be de registered – because we have had a previous qualified report, and because the SCA was a bit naughty and nearly deregistered before as we didn't have a constitution in place the year before that. We are more likely to get hit with a big stick than a small fine.

De registered means we lose the right to trade in Australia... and that means the ability to play the game.

So I'm not just asking you to do this just because I need it there... I'm asking you to do it because we all want to be able to play the game.

Attachment 4
Rapier Quarterly Report

Attendances

04/08/14	Rapier Practice, Showgrounds	3	
11/08/14	Rapier Practice, Showgrounds	3	
14/08/14	Northern Rapier Practice	2	
18/08/14	Rapier Practice, Showgrounds	4	
23/08/14	The Feast of St Victor & Winter Tourney	4	Anselm won the rapier tournament
25/08/14	Rapier Practice, Showgrounds	4	
01/09/14	Rapier Practice, Showgrounds	3	
08/09/14	Rapier Practice, Showgrounds	5	Melee practice and part of a practice tournament
15/09/14	Rapier Practice, Showgrounds	4	
22/09/14	Rapier Practice, Showgrounds	3	
23/10/14	Northern Rapier Practice	3	
29/09/14	Rapier Practice, Showgrounds	3	
3 rd Oct to 6 th Oct	Great Southern Gathering, Orana scout camp Roches Beach	10	Including four members of the White Scarf
06/10/14	Rapier Practice, Showgrounds	3	
13/10/2014	Rapier Practice, Showgrounds	4	
20/01/2014	No practice held		
23/10/2014	Demo at Royal Hobart Show	3	
25/10/2014	Demo at Royal Hobart Show	3	
27/10/2014	Rapier Practice, Showgrounds	6	
30/10/14	Northern Rapier Practice	3	

I have also tested and failed 2 masks that had been donated for loaner use some years ago. They have never been used since then and had deteriorated due to inadequate storage. Both have been destroyed.

Attachment 5
Lists Report

I took over the position of Ynys Fawr Lists at Great Southern Gathering on 4 October 2014 and have the following items to report.

4 October

A Prize Tourney was held by the Guild of Defence in which Lord Perran of Lyskeryt gained the rank of Free Scholar.

5 October

A Valhalla Tourney was held in two rounds, to determine the holder of the Honour of being Defender of the South. The winner of this tourney to be decided by the winners of each respective round. Taking part in this were:

Baron Cormac Krae Glas

Baron Yvan Innilgard

Sir Guillame de Oze

Sir Wulfgar Jarnsiða

Sir Wolfram (I admit to forgetting the rest of his name, but he is originally from the USA).

Lord Anselm de Calabria

Lord Robert d'Bonney

Jack of Lightwood

As it turned out, after long and very hard fought bouts, that the winner of both rounds was Sir Guillame, so no final bout was required.

No other Tourneys were held during my time in office.

Attachment 6 Chatelaine Report

Group Name:
Ynys Fawr
Hospitaller/ Chatelaine:
SCA Name:
Sir Wulfgar Jarinsiða
Membership number
82204
Mundane Name:
Dan Russell
Phone:
0417039646
Email:
djpr@utas.edu.au
Date Appointed:

Deputy Name:
N/A

Event Information (since last report)
Event
Date
Newcomers

Classes – Directed at Newcomers
Type of Activity – A&S, class at an Event etc
Date
Feedback

Promotional Activities Undertaken: Please detail
We put on displays at the Royal Hobart Show. We have secured a hall at the show grounds where we undertake our regular activities. We were able to decorate this with banners and static displays.

We printed simple pictures the we used for colouring in for younger children. We were also able to set up a projector and used the ABC open SCA Tasmania production and a selection of Photos in a slide show.

During the show we put on 3 combat displays featuring Heavy, rapier and archery.

Local Media/Publicity received: Please provide copies where possible
SCA Tasmania ABC Radio: <https://soundcloud.com/936-abc-hobart/society-for-creative-anachronism-on-show>

Problems or concerns this quarter

Plans for next quarter
Weave just undertaken the Huon Agricultural Show which will be reported on next quarter.
Coming up we have the Midlands Military Meet that we are intending to do a display at.

Other comments
Due to our promotions over the last quarter we have had a family of 4 join the SCA.
10 people have signed up to the Ynys Fawr facebook page to stay informed of our upcoming events.

Attachment 7
Canton Report

Regular summer activities are just starting to kick off again with Fighter training starting back this week and Archery starting back at the beginning of October.
Over the winter months we were getting together twice a week to work on Canton projects and or personal arts and sciences.

Tournament of St Victor was well run with all members who attended saying what a well organised tournament and pot luck lunch it was.
Display and Demo at Geeveston's Spring Fair we had a few people put there name down to be contacted for our next event.

We have the Feast of St Radbod with archery and war planned for November 29th 2014 and the Geeveston Christmas Pageant in December 2014.

Attachment 8
Webministers Report

Since taking on the position I have updated the following during the last month of this last quarter.

1. Updated the Officers page on our website.
2. Updated the Events Page on our website.
3. Repaired broken links on our A&S Articles page of our website.

For the next quarter it is my plan to update many of the photos on the group's website.

Our group also has a number of facebook pages Ynys Fawr, Canton of Lightwood, The Haggis Chronicles and Eastkirk.

These groups can be a good way of recruiting members and can be a good avenue of communication, however they are not ideal for posting Baronial Business or have Baronial Group discussions as these are public forums and sometimes things just need to be kept private.

It is my suggestion that we create a private page for members only where the minutes can be posted and discussions can be had without the entire world being privy to our business.

I have asked the Kingdom Web Minister to give his thoughts on the matter and have asked how other Baronies are managing their facebook presence.